

**WESTWOOD SHORES MUNICIPAL UTILITY DISTRICT**  
**Minutes of Special Meeting of Board of Directors**

October 30, 2023

The Board of Directors (the “Board”) of Westwood Shores Municipal Utility District (the “District”) met in regular session, open to the public, at 100 Westwood Drive East, Trinity, Texas 75862, a designated meeting place inside the boundaries of the District and the roll was called of the members of the Board as follows:

Joan Gallagher	President
Robert Stoddard	Vice President
John Wolf	Secretary
Jim Atkinson	Asst. Secretary
Bryan Holmes	Director

All the above were present, thus constituting a quorum.

Also present at the meeting were Rico Rodriguez of Civil Grade Engineers (“Civil Grade”); Joshua Zientek of Mitchell, Zientek & Scruggs, LLP (“MZSLLP”); Pam McKay of Westwood Shores Municipal Utility District (“WSMUD”); and various members of the public.

**CALL THE MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

Director Gallagher called the meeting to order and Director Atkinson led a recitation of the Pledge of Allegiance.

**PUBLIC COMMENTS**

Director Gallagher gave a layout of the meeting agenda and recommended that questions or comments related to the Bond Authorization Election be deferred to later in the meeting. There was discussion related to various resident concerns and comments arising on social media, incorrect information, future water rates, and resident financial difficulties in the neighborhood.

**BOND AUTHORIZATION TOWNHALL**

The Board presented, in large part, the same presentation as was presented at the October 16, 2023, board meeting.

Director Gallagher provided a thorough outline of the history of the District and discussed potential funding mechanisms, including water/sewer rates, taxes, and bond issuance. She also explained refunding bonds and their purposes and explained the language included in the ballot. Mr. Rodriguez gave additional background information related to the engineering aspects of the District’s needed capital improvements, projected growth rates, projected infrastructure needs, and history of the District. Next, there was a review of the potential uses for bond funds, should the election be in favor of authorization, and Mr. Zientek explained the process by which bonds are issued, including oversight by the Texas Commission on Environmental Quality (“TCEQ”) and the office of the Attorney General of Texas. Director Gallagher explained additional information

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provided by the District's Financial Advisor, including tax rate implications, debt profiles and projections, and, lastly, provided information related to voting location(s) and time(s).

Director Stoddard reviewed a slideshow of the facilities of the District pointing out areas of concern and potential for improvement. Additionally, the answer several questions from the public related to anticipated use of bond funds, tax implications, and suggestions for community outreach related to the Bond Authorization Election.

**DISCUSS PENDING BUSINESS AND MATTERS FOR FUTURE AGENDAS**

The Board concurred that a special board meeting would be held on November 8, 2023, at 9:30 a.m. to review the District's audit. Mr. Zientek explained the Election Canvassing Process and advised that the deadline to canvass was November 20, 2023, the date of the next scheduled regular board meeting.

**EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 551.071, ET. SEQ.**

The Board did not enter Executive Session.

**ADJOURNMENT**

There being no further business before the Board, the meeting was adjourned.

Approved this November 20, 2023.



WESTWOOD SHORES MUNICIPAL  
UTILITY DISTRICT

/s/John Wolf  
Secretary, Board of Directors