



Westwood Shores M.U.D.

NOTICE OF BOARD MEETING

Notice is hereby given to all members of the public that the Board of Directors ("Board") of the above captioned District will hold a meeting, open to the public, at **75 Cottonwood Road, Trinity, TX 75862, on Monday, October 20, 2025, at 9:30 a.m.** to consider and authorize any action related to the following:

- 1) **Call the Meeting to Order and Pledge of Allegiance;**
- 2) **Public Comments (the Board imposes a three-minute speaking limit for each member of the public wishing to address the Board; public comments will be closed after this item);**
- 3) **Approve Minutes of prior board meeting(s);**
- 4) **Financial Advisor's Report, including:**
 - a. Series 2025 Bonds Unlimited Tax Bonds, including:
 - i. Approve Preliminary Official Statement and Notice of Sale;
 - ii. Appoint Paying Agent/Registrar;
 - iii. Authorize advertisement of the Series 2025 Unlimited Tax Bonds and schedule bond sale;
 - iv. Consider Open Market Issuance versus TWDB Funding Option(s);
- 5) **Engineer's Report, including:**
 - a. Design, advertisement, or award of contracts for construction of facilities;
 - b. Update regarding Engineering projects and authorize related actions, including
 - i. Status of ongoing engineering projects/tasks and authorize related action;
 - ii. Lead and Copper Rule Revision Service Line Replacement Project;
 - iii. Water Quality Update(s) and improvements at Water Plant No. 1;
 - iv. Consider expenditures related to repair and update to auto-dialer system;
 - v. Update on Lift station improvements project and authorize related action;
 - vi. Update on Sanitary Sewer System and rehabilitation;
 - vii. Update on and approve action related to TRA pipeline and related infrastructure;
- 6) **Operator's Report including:**
 - a. Inspection, Repair, and Maintenance of District facilities and vehicles, including:
 - i. Service calls, customer communications, repairs, equipment purchases;
 - ii. Preventative maintenance schedule;
 - iii. Water Plant Improvements, maintenance, repairs, and related expenditures;
 - iv. Valve and hydrant replacement project(s);
 - b. Monthly reports, flushing, accountability, TCEQ SEP/Violations/Notices/Inspections/Audit(s), and Proposed Order(s);
 - c. Update on fiber optics installation;
 - d. Update on sanitary sewer system emergency incident, future repairs, and related concerns;
 - e. Drought Contingency Plan updates and related amendments;

- 7) **Office Report, including:**
 - a. Delinquent accounts, including termination, collections, and/or uncollectible roll;
 - b. Rate Order amendment(s), delinquent fees, and publication;
 - c. Customer appeals, payment plans, related requests and remedies;
 - d. IT equipment, vendor contracts, security, customer communications, electronic file management, and update on Neptune/CUSI software;
 - e. Service Request, Customer Application Amendment(s), and Office Personnel, Policies, and performance evaluations, IRS employee payment matters, and compensation;
 - f. Drop box and bill payment concerns;
- 8) **Appraisal District's Tax Assessor's Report, including:**
 - a. Delinquent Tax Collections Update, including status of delinquent taxes, collection/uncollectible accounts, termination of water service, foreclosure proceedings, installment agreements, and proofs of claim(s);
- 9) **Bookkeeper's Report, including:**
 - a. Payment of Invoices;
 - b. Update on District Accounts, including:
 - i. Amend Budget, if necessary;
 - ii. District Accounts and Investments and transition between banks;
 - c. Authorize action related to surplus property, including adoption of related orders;
- 10) **Directors' Reports, including:**
 - a. Director-Consultant committee and liaison updates, including:
 - i. Construction and Operations Committee updates, including previously approved gravel lift station roadway maintenance;
 - ii. Update on Records Retention and Management;
 - iii. Insurance update(s);
 - iv. Vendor agreements and review of terms;
 - v. Alternative water sources options, including the city of Trinity and related agreement(s);
 - vi. Previously approved sale of District owned vehicle(s);
 - b. Update on District goals, including:
 - i. Public outreach;
 - ii. District Goals, Capital Improvements Plan, and Preventative Maintenance;
 - iii. Additional local government coordination;
- 11) **Approve District Audit and authorize filing;**
- 12) **Attorney's Report, including:**
 - a. Public Utilities Commission Docket Nos. 54713 and 58652;
 - b. Update on Marina Village Public Information Act requests;
- 13) **Pending business/matters for future agendas, next meeting date(s), and location of meeting;**
- 14) **Executive Session pursuant to Texas Government Code, Section 551.071, (et. seq.)*;**

15) Reconvene in open session and authorize any action resulting from Executive Session;

[SEAL]



**WESTWOOD SHORES MUNICIPAL
UTILITY DISTRICT**

/s/ Joshua Zientek

Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District at 281-719-1990, at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.