



Westwood Shores M.U.D.

NOTICE OF BOARD MEETING

Notice is hereby given to all members of the public that the Board of Directors ("Board") of the above captioned District will hold a meeting, open to the public, at **75 Cottonwood Road, Trinity, TX 75862, on Monday, December 15, 2025, at 9:30 a.m.** to consider and authorize any action related to the following:

- 1) **Call the Meeting to Order and Pledge of Allegiance;**
- 2) **Public Comments (the Board imposes a three-minute speaking limit for each member of the public wishing to address the Board; public comments will be closed after this item);**
- 3) **Approve Minutes of prior board meeting(s);**
- 4) **Engineer's Report, including:**
 - a. Design, advertisement, or award of contracts for construction of facilities;
 - b. Update regarding Engineering projects and authorize related actions, including
 - i. Status of ongoing engineering projects/tasks and authorize related action;
 - ii. Lead and Copper Rule Revision Service Line Replacement Project;
 - iii. Water Quality Update(s) and improvements at Water Plant No. 1;
 - iv. Consider expenditures related to repair and update to auto-dialer system;
 - v. Update on Lift station improvements project and authorize related action;
 - vi. Update on Sanitary Sewer System and rehabilitation;
 - vii. Update on and approve action related to TRA pipeline, infrastructure, and budget(s);
- 5) **Operator's Report including:**
 - a. Inspection, Repair, and Maintenance of District facilities and vehicles, including:
 - i. Service calls, customer communications, repairs, equipment purchases;
 - ii. Preventative maintenance schedule and updates on completed items;
 - iii. Water Plant Improvements, maintenance, repairs, and related expenditures;
 - iv. Valve and hydrant replacement project(s);
 - v. Consider and approve wastewater treatment plant deforestation project and related expenses;
 - vi. Winterization plans and related authorizations, including;
 - vii. Water Plant No. 1 outage(s) and related planning;
 - b. Monthly reports, flushing, accountability, TCEQ SEP/Violations/Notices/Inspections/Audit(s), and Proposed Order(s);
 - c. Update on fiber optics installation and reimbursement request(s);
 - d. Sanitary sewer system emergency incident, Lift Station No. 20, repairs, and related concerns;
- 6) **Office Report, including:**
 - a. Delinquent accounts, including termination, collections, and/or uncollectible roll;
 - b. Rate(s), Rate Order amendment(s), delinquent fees, and publication;
 - c. Customer appeals, payment plans, related requests and remedies;
 - d. IT equipment, vendor contracts, security, customer communications, electronic file

- management, and update on Neptune/CUSI software;
- e. Service Request, Customer Application Amendment(s), and Office Personnel, Policies, and performance evaluations, and compensation;
- 7) **Appraisal District's Tax Assessor's Report, including:**
- a. Delinquent Tax Collections Update, including status of delinquent taxes, collection/uncollectible accounts, termination of water service, foreclosure proceedings, installment agreements, and proofs of claim(s);
- 8) **Bookkeeper's Report, including:**
- a. Payment of Invoices, including debt service payment discussion;
- b. Update on District Accounts, including:
- i. District Accounts and Investments and transition between banks;
- c. Authorize action related to surplus property, including adoption of related orders;
- d. Annual review of Investment Policy, Qualified Brokers List, and adopt related resolution;
- 9) **Financial Advisor's Report;**
- a. Internal Revenue Service Form 8038-G;
- b. Amendment to the District Information Form & Notice to Purchasers relative to the Bonds;
- c. Authorize any other matters necessary for closing/post-issuance of the Bonds;
- 10) **Directors' Reports, including:**
- a. Director-Consultant committee and liaison updates, including:
- i. Construction and Operations Committee updates, including review of construction procurement process and contracting requirements;
- ii. Update on Records Retention and Management;
- iii. Vendor agreements and review of terms;
- iv. Alternative water sources options, including the city of Trinity and related agreement(s);
- b. Update on District goals, including:
- i. Public outreach;
- ii. District Goals, Capital Improvements Plan, and Preventative Maintenance;
- 11) **Attorney's Report, including:**
- a. Public Utilities Commission Docket Nos. 54713 and 58652;
- 12) **Pending business/matters for future agendas, next meeting date(s), and location of meeting;**
- 13) **Executive Session pursuant to Texas Government Code, Section 551.071, (et. seq.)*;**
- 14) **Reconvene in open session and authorize any action resulting from Executive Session;**

[SEAL]



**WESTWOOD SHORES MUNICIPAL
UTILITY DISTRICT**

/s/ Joshua Zientek

Attorney for the District

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District at 281-719-1990, at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

*The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.