

WESTWOOD SHORES MUNICIPAL UTILITY DISTRICT
NOTICE OF MEETING

Notice is hereby given to all interested members of the public that the Board of Directors ("Board") of the above captioned District will hold a meeting, open to the public at 75 Cottonwood Road, Trinity, Texas 75862. The meeting will be held on Monday, April 18, 2022, at 9:30 a.m., to consider and authorize any action related to the following:

- 1) Call the Meeting to Order and Pledge of Allegiance;
- 2) Approve Minutes of prior Board meeting(s);
- 3) Public comments (*note public comment policy in effect*);
- 4) Consider Proceed with Authorization to Build Requests and authorize revisions to application, as needed;
- 5) Update from Trace Wireless;
- 6) Appraisal District's Tax Assessor's Report, including:
 - a) Delinquent Tax Collections Update, including status of delinquent taxes, collection/uncollectible accounts, termination of water service, foreclosure proceedings, installment agreements, and proofs of claim(s);
 - b) Update on Delinquent Tax Attorney legal services;
- 7) Resolution Authorizing Additional Penalty on Delinquent Real Property Taxes;
- 8) Bookkeeper's Report, including:
 - a) Payment of invoices;
 - b) Update on District Investment Accounts, including:
 - i. TexPool and Bank of New York Mellon Statements; and
 - ii. Closing of First State Bank CDs and transfer to TexPool;
 - c) Consider, amend, and approve of annual budget (FYE 2023) and amendment of budget; and
 - d) Consider and approve proposal for Bookkeeper services;
- 9) Office Report, including:
 - a) Delinquent accounts, including termination, collections and/or uncollectible roll;
 - b) Appeals of District charges, including adjustments related to reported leaks;
 - c) Service Orders; and
 - d) Tap Fees Paid and Completed;
- 10) Engineer's Report, including:
 - a) Design, advertisement, or award of bids/contracts for construction of facilities, including authorization to design and advertise a project related to aeration at Well No. 1;
 - b) Status of construction and approval of pay estimates/change orders;
 - c) Acceptance of sites, easements, and/or facility conveyances; and
 - d) Capital Improvements Plan;

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- 11) Operator's Report, including:
 - a) Repair and maintenance of District facilities, including review and approval of lift station repairs;
 - b) Preventative Maintenance Schedule;
 - c) Consider and approve proposal for Rate Study in preparation for Rate Order amendment;
 - d) Update on TCEQ compliance;
 - e) Review and approve "Red Flag Policy"; and
 - f) Authorize preparation of Consumer Confidence Report;

- 12) Attorney's Report, including:
 - a) Annual review of Ethics Policy, amendment of same, and action related to Director per diems; and
 - b) Consider potential emergency inter-connect agreement with City of Trinity;

- 13) *Executive Session pursuant to Texas Government Code, Section 551.071, et. seq.;

- 14) Reconvene in open session and authorize any action resulting from executive session;

- 15) Discuss pending business and matters for future agendas, including scheduling of next meeting date.



By:



Board President

Persons with disabilities who require auxiliary aids or services at the meeting are asked to contact the District's attorney at 281-719-1990 at least three (3) business days prior to the meetings so that appropriate arrangements can be made.

**The District reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberations about Real Property), Section 551.073 (Deliberations about Gifts and Donations), Section 551.074 (Personnel Matters), Section 551.076 (Deliberations about Security Devices), Section 551.087 (Economic Development), and other matters as allowed by law.*