

WESTWOOD SHORES MUNICIPAL UTILITY DISTRICT
Minutes of Meeting of Board of Directors

April 2, 2025

The Board of Directors (the “Board”) of Westwood Shores Municipal Utility District (the “District”) met in regular session, open to the public, at 75 Cottonwood Road, Trinity, Texas 75862, a designated meeting place inside the boundaries of the District and the roll was called of the members of the Board as follows:

Joan Gallagher	President
Robert Stoddard	Vice President
Bryan Holmes	Secretary
Sidney Craig	Asst. Secretary
Donald Brunswick	Director

All of which were present physically, except Director Gallagher, who attended remotely, thus constituting a quorum.

Also present at the meeting were Rico Rodriguez of Civil Grade Engineers (“Civil Grade”); Joshua Zientek (remote) of Mitchell, Zientek & Scruggs, LLP (“MZSLLP”); Jacob Williams of H2O Innovation (“H2O”); and Pam McKay of the District.

CALL THE MEETING TO ORDER AND PLEDGE OF ALLEGIANCE

Director Stoddard called the meeting to order and led a recitation of the Pledge of Allegiance.

PUBLIC COMMENTS

There were no public comments at this time.

ENGINEER’S REPORT

Mr. Rodriguez reminded the Board that the Texas Water Development Board requires a contract amendment in order to release funds. Additionally, he explained that this agenda item is related to a project which the Board previously approved. Lastly, he advised that he is preparing the necessary paperwork and it will be presented at the next board meeting. The Board discussed adding an agenda item to begin work on various engineering projects. Director Holmes moved, and Director Craig seconded, to approve the Engineer’s Report. The motion passed unanimously.

OPERATOR’S REPORT

Next, Mr. Rodriguez explained certain inspection and testing which was completed the District’s wells, findings, and attempted remedial measures. There was extensive discussion related to diagnosis of the problems, potential causes, and potential effects in the future. After this detailed review of the matters, Director Brunswick moved to approve the quote for Well #2, as presented. Director Craig seconded the motion which passed unanimously.

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Next, the Board considered a pre-approval amount for rehabilitative work, as needed, related to Water Well No. 1 in the amount up to \$30,000. The Board noted that the work needed is not readily ascertainable. Director Holmes moved, and Director Craig seconded, to acknowledge that the work needed is not readily ascertainable and to approve a pre-approval amount for the rehabilitative work related to Water Well No. 1 in an amount not to exceed \$30,000. The motion passed unanimously.

The Board then considered approval of the work related to repairing a leaking pump seal. Mr. Williams explained that the exact cost amount could not be determined but that an estimate was provided. Director Holmes moved, and Director Brunswick seconded, to approve repairing the leaking pump seal in the amount of \$7,045. The motion passed unanimously.

Lastly, the Board considered providing an approval limit for the Construction and Operations Committee for emergency expenditures from its current limit of \$5,000 to \$10,000. Director Holmes moved, and Director Craig seconded, to approve the increase to \$10,000. The motion passed unanimously.

ATTORNEY'S REPORT

Director Gallagher noted that the update on the Public Utilities Commission case would be discussed in Executive Session.

DISCUSS PENDING MATTERS FOR FUTURE AGENDAS, INCLUDING SCHEDULING OF THE NEXT MEETING DATE

The Board scheduled the next regular Board meeting on April 21, 2025, at 9:30 a.m. The Board discussed an agenda item for disposing of surplus property and Director Craig gave an update on records management and off-site storage.

EXECUTIVE SESSION PURSUANT TO TEXAS GOVERNMENT CODE, SECTION 551.071, ET. SEQ.

The Board entered Executive Session pursuant to Texas Government Code Sections 551.071 at 10:13 a.m. for consultation with the attorney.

RECONVENE IN OPEN SESSION

The Board reconvened in Open Session at 10:17 a.m. No action was taken.

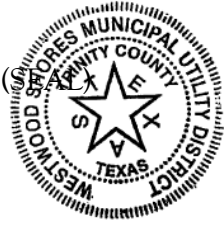
ADJOURNMENT

There being no further business before the Board, the meeting was adjourned.

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Approved this April 21, 2025.



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/s/Bryan Holmes
Secretary, Board of Directors